

Town of Kenton, Delaware

Town Council Meeting Minutes

August 5, 2019 at 7:00^{PM}

Kenton Town Hall



Call to Order

The Public Meeting was called to order at 7:03 by Vice Mayor Boyles.

Pledge of Allegiance and Moment of Silence

The Pledge of Allegiance and a Moment of Silence were led by Vice Mayor Boyles.

Roll Call

Roll was called with the following members in attendance:

- Vice Mayor - Herb Boyles
- Secretary - Amanda Porter-Westfall
- Council Member - John Blanchfield
- Council Member - Kathleen Lachman

Mayor Paul Caple was absent. Vice Mayor Boyles led the meeting.

The meeting minutes were taken by Secretary Westfall.

Agenda Items to Add/Remove

- Ordinance Enforcement - Mowing and Trimming
 - Vice Mayor Boyles asked council what their opinion of a reasonable charge would be if a town resident were unable to maintain their yard. After discussion, council decided that \$40 per man, per hour would **be charged if the city found it necessary to mow/trim a resident's property** after 5 days. The minimum charge would be \$40. Councilman Blanchfield made a motion to accept the ordinance. Councilwoman Lachman **seconded the motion. All were in favor. There were no "nay" votes.**

Open Forum

- Streetlights
 - A resident came forward to say the light across the street from the liquor store was flickering. Vice Mayor Boyles, Councilman Blanchfield, and Secretary Westfall mentioned other lights, as well. It was decided that Vice Mayor Boyles would take note of the identifying numbers on the lights and would call Delmarva Power to report the issues.

Building Permits

Vice Mayor Boyles opened the floor to any resident requesting a building permit, but no one came forward.

Discuss/Approve Previous Minutes

The minutes for the month of July were passed around to council. Councilman Blanchfield made a motion to approve the July minutes. Secretary Westfall seconded the motion. All were in favor. There were no "nay" votes.

Town Reports

- The Treasurer Report was presented by Treasurer Robin Kassing.
 - A motion to approve the Treasurer Report was made by Councilman Blanchfield. The motion was seconded by Councilwoman Lachman. All were in favor. There were no "nay" votes. The Treasurer Report was approved.
- The Police Report was presented by Vice Mayor Boyles.
- The Events Team - There is no events team at this time.

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New Business

- Business License Ordinance
 - The letters would need to go out by December so they can be effective as of the new year.
 - Vice Mayor Boyles discussed creating a filing system to organize certified letter receipts, etc. for landlords as well as businesses in town. Secretary Westfall stated she would assist the Vice Mayor.
- Building Permit Fees
 - Vice Mayor Boyles presented council with the ordinance for building permits in neighboring Hartly, DE. The Vice Mayor asked council to consider what reasonable building permit fees would be. It will be discussed at next council meeting.
- Bleachers
 - Jacob Tice (who is currently contracted to mow/trim the grounds at Town Hall/Kenton School) presented council with a bid to repair/refurbish the bleachers at the field behind Town Hall/Kenton School at the sportsball field. A motion to accept Mr. Tice's bid for \$320 in materials and \$350 in labor for a total of \$670 was made by Councilman Blanchfield. Councilwoman Lachman seconded the motion. All were in favor. There were no "nay" votes.
- Overgrowth Behind Sportsball Field
 - There are shrubbery/vines/briars encroaching upon the sportsball field on the south and west sides. Mr. Tice also presented a bid of \$2,500 to clean up this overgrowth. The council decided that would be discussed at the next meeting, while the Mayor was present.

Motion to Adjourn

At 8:04 PM, Councilman Blanchfield made a motion to adjourn. The motion was seconded by Councilwoman Lachman. There were no "nay" votes.
The meeting adjourned.
Next regular meeting will be on October 7, 2019 at 7 PM.

Mayor

Secretary